

SOCIETY OF MODEL AERONAUTICAL ENGINEERS LTD

(T/A British Model Flying Association)

TO ALL AREA COUNCIL MEMBERS

There will be an Area Council Meeting on Saturday 5th June 2010
at 11.00am at Chacksfield House, 31 St Andrew's Road, Leicester LE2 8RE

Tel: 0116 2440028 Fax: 0116 2440645.

A G E N D A

- 1 Apologies for Absence.
- 2 Request for Permission to be Absent.
- 3 Correction and adoption of the Minutes of the Area Council Meeting held on 30th January 2010.
- 4 Matters/Actions Arising from the meeting on 30th January 2010 that are not included elsewhere on this Agenda.
- 5 To receive a proposal from the following Areas to appoint Chief Examiners:
i) Western Area that John Harris, Membership Number 27760 is appointed Area Chief Examiner (Fixed Wing) for Western Area.
ii) Cornwall Sub-Area that Andrew Hothersall, Membership Number 132307 is appointed Area Chief Examiner for Cornwall Sub-Area.
- 6 To receive reports from the Achievement Scheme Controllers.
 - a) Power
 - b) Silent Flight
- 7 To receive a Proposal from the Honorary Secretary to adopt formal Terms of Reference for the ASRC. (Document appended).
- 8 Possible change to the Area Council Constitution.
- 9 To receive reports from committees or co-ordinators related to the business of this meeting.
 - a) Achievement Scheme Review Committee
 - b) Flight Challenge
 - c) Education
- 10 To receive reports from Area Committees. (Please ensure your Area prepares a maximum of 1 x A4 page synopsis of your report for the meeting. Photocopying facilities are available at Chacksfield House if required.)
- 11 To receive any reports from the Office and any Elected Officers specifically relating to Areas Council.

- 12 To confirm date of next meeting.
- 13 Any Other Business.
Note: Items for Any Other Business must be handed to the Chairman of the Meeting **IN WRITING** before the meeting commences. This will be strictly enforced.

Linda Harding
Office Manager.
14th May 2010

CIRCULATION:

All Council Members
SAA Delegate
All Area Chairmen
All Area Secretaries
RNMAA Chairman
All Area AS Co-ordinators
PAS Controller
SF AS Controller

All Tech. Comm. Chairmen
Fellows (as requested)
Club Bulletin
Office Manager
Accounts Manager
BMFA News Editor
Flying Site Adviser
Development Officer
Chief Executive

Area Chief Examiner Proposal Form. Area WESTERN Date 26/1/2010.

At the Area Meeting held on the 25/1/2010 the committee approved the nomination of

Name JOHN HARRIS BMFA No 5027760

To become Area Chief Examiner for FIXED WING (State Fixed wing/Helicopter/Silent Flight).

Signed _____ Area Achievement Scheme Coordinator.

Signed [Signature] Area Chairman.

Signed [Signature] Area Secretary.

Number of members attending meeting 6 Voting figures. For 5 Against 0 Abstentions 1

Please state candidate's existing qualifications in Fixed Wing CLUB EXAMINER For how long 7 YEARS
Helicopter A For how long 8 YEARS
Silent Flight / For how long _____

Number of Area Chief Examiners in your area for the appropriate discipline 5

Additional Information from the Area

Please give reasons for above request. A map of your area with locations of existing ACEs would help.

Due to the resignation of Martin Fordell we now have a gap covering the Bristol part of our Area.

Comments from Achievement Scheme Controller.

Signed _____

This form is to be completed and sent to the appropriate AS Controller at least six weeks before the Areas Council agenda deadline.

AS Controller to pass to Leicester office with comments in time for inclusion in Areas Council agenda.

Mr John Harris
28 Campion Drive,
Bradley Stoke,
Bristol
BS32 0BH

BMFA Number: S027760

MODEL FLYING "CV"

To whom it may concern:

Please find listed below a short résumé of my model flying activities:

Commenced fixed wing flying in 1997
Passed 'A' Certificate 9/5/98
Passed 'B' Certificate 29/8/02
Became a Club Fixed Wing Instructor Sept 02
Passed Helicopter 'A' Certificate 29/9/02
Passed Fixed Wing Club Examiner 28/3/2003
Passed BMFA Fixed wing Approved Instructor 21/4/04 – Became a QI on 16/4/07
Club Head of Flight Training 2005-present
Flight line director for local Club events 2006-present
Became a BMFA registered Club Helicopter Instructor 29/3/07
Member of the BMFA Achievement Scheme Review Committee

Member of the Bristol Radio Controlled Model Aircraft Club committee from 1998 (Treasurer 2005-08) – present;

Western Area Committee member representing BRCMAC from 2002-present;

Western Area Treasurer circa 2006 – present; Area temporary Secretary June 08 until September 09;

Western Area Alternate delegate for Area Council meetings, (in place of our Area Chairman) 2007- present.

I have supported several Helicopter Examiner workshops run by the RC Power AS Controller.

I have organised several Western Area Fixed Wing Examiner Workshops (2005-present), as well as organising two Fixed Wing 'C' Certificate Workshops (one in 2007 and one in 2008). As well as attending/supporting other similar events.

I fly a wide variety of aircraft. I currently own a fleet of over 28 aircraft which I have built. These aircraft range from (Fixed wing) small electrics, to a large IC bi-plane; (Helicopters) a few small electric indoor to several IC 30 size models, to a Raptor 60. I have also flown several jet powered fixed wing aircraft (starting off with the faithful Boomerang).

I have also been involved in the introduction of young children to our sport by arranging BMFA Dart night's with the local cubs/scouts/guides as well as taking several groups to our flying field to have a go with the club tub!!

I am a Chartered Engineer and a Fellow of the Institute of Engineering and Technology.

Should you have any questions or require further details please do not hesitate to contact me.

John Harris BSc CEng FIET
BMFA Membership No S027760

Comments for Areas Council regarding John HARRIS,. BMFA membership number 27760, Examiner no. 1696 for post of ACE (FW) for the Western Area.

John was appointed as a Club Examiner for the Bristol Radio Control MAC on 28 March 2003, having previously passed his Fixed Wing B on 29 August 2002.

The records show a total of 11 A Fixed Wing candidates passed as first Examiner. With 1 B Fixed Wing, again as first Examiner and one B Fixed Wing as second examiner.

He is still actively involved in his clubs training system and became an Approved Instructor on 21 April 2004, and QI on 16/4/2007. His enthusiasm for the Achievement Scheme, was further confirmed with him organising several workshops on behalf of the Western Area, covering both 'ordinary' fixed wing and others for the C certificate Aerobatics. John was always prepared to examine a candidate under scrutiny, when others were more reluctant.

I have been the subject of one of John's tests and I am happy to recommend the application to Areas Council.

Peter Spurway
Controller RCPAS
28 April 2010.

22 MAR 2010

Area Chief Examiner Proposal Form. Area CORNWALL SUB-AREA Date 19.3.10

At the Area Meeting held on the 9th FEBRUARY 2010 the committee approved the nomination of
 Name ANDREW HOTHERSALL BMFA No 132307
 To become Area Chief Examiner for FIXED-WING (State Fixed wing/Helicopter/Silent Flight).

Signed N/A Area Achievement Scheme Coordinator.

Signed J. Roberts Area Chairman.

Signed P. Groot Area Secretary.

Number of members attending meeting 4 Voting figures. For 4 Against 0 Abstentions 0

Please state candidate's existing qualifications in
 Fixed Wing EXAMINER For how long _____
 Helicopter _____ For how long _____
 Silent Flight _____ For how long _____

Number of Area Chief Examiners in your area for the appropriate discipline 0

Additional Information from the Area.

Please give reasons for above request. A map of your area with locations of existing ACEs would help.

There is a lack of existing A.C.E.s to serve the county clubs.

Comments from Achievement Scheme Controller.

Signed _____

This form is to be completed and sent to the appropriate AS Controller at least six weeks before the Areas Council agenda deadline.
AS Controller to pass to Leicester office with comments in time for inclusion in Areas Council agenda.

[Document/ACE Proposal Form.Doc]

Andrew Hothersall

Something about me

I started flying about ten years ago. I worked towards my B.M.F.A. A certificate and then for my B certificate. I then followed to do my heli A.

All achieved within two years. I then decided that it would be beneficial to pass on what I have learned about flying to others. I then became an instructor and taught for a couple of years and then had the chance to become a club examiner, which is the level that I am at now. In December 2009 I was appointed as Chairman of the Redruth and District Model Flying Club.

Since I have been appointed I have introduced monthly training days from novice level up to very experienced pilots who can take lessons at what ever standard they fly at the aim is to continually raise the standard within the club. These have become very popular and well attended sessions.

I have flown and still fly a large range of models including turbines, large scale and sport models, fun fighters, micro models and most things in between! I have also flown as a display pilot for six years at all the big shows. My first show was the old Sandown. All those that have flown there will know how challenging the site was. I still display fly to this day and enjoy it very much. I will be running the flight line at Weston park for the second year this year, which as you experienced guys will know means keeping abreast of the C.A.A. Rules and inspections, ensuring that everyone is safe enabling good fun and a crowd pleasing day.

I would like the Area Chief Examiner post for the following reasons:-

My aim is to continue to raise and improve the standard of modelling in the County. I would achieve this by running workshops for examiners and at club level to promote the B.M.F.A. Achievement schemes in the Cornwall area.

I would also like to see many examiners in the Cornwall area. I would like also to bring them all together and see if we could improve communication within the Cornwall area and get everyone working together with the same aims.

Regards

Andrew Hothersall

Comments for Areas Council regarding Andrew HOTHERSALL, BMFA membership number 132307, Examiner no. 1805 for post of ACE (FW) for the Cornwall sub Area.

Andy is currently the Chairman of the Redruth and District Model Flying Club. He passed his Fixed Wing B test on 13 October 2001, and was appointed as a club examiner on 5 June 2004.

My records show a total of 22 A fixed wing candidates passed, and 12 B fixed wing passes as first examiner. As well as demonstrating a commitment to the Achievement Scheme, it also shows there are (were?) many willing candidates in Cornwall.

There was no first-hand experience for me to refer to in compiling this report, but I was able to visit the club on one of their training open-days held at the club site. Geoff Bell, the ASC from the Devon area, kindly assisted. There were a large number of visitors from a neighbouring club taking advantage of the training being offered.

Andy completed a demo flight in 'blustery' conditions (or normal for Cornwall ☺) Both Geoff and I considered it to be of a good standard. I am confident that should Areas Council approve the nomination, the Scheme will be in good hands in the County.

Peter Spurway
Controller RCPAS
28 April 2010.

**ACHIEVEMENT SCHEME REVIEW COMMITTEE
TERMS OF REFERENCE
A Sub-Committee of Areas Council**

- (a) The Achievement Scheme Review Committee (ASRC) is a sub-committee of Areas Council constituted under articles 32(b) and 46 of the Society's Articles of Association. The ASRC is set up to:
- (i) Consider and report back on any achievement scheme related items presented to Areas Council and any other items referred to the ASRC by Areas Council.
 - (ii) Deal with correspondence on achievement scheme matters.
 - (iii) Receive and consider reports from the Achievement Scheme Controllers and report to Areas Council as necessary.
 - (iv) Constantly review the operation of the achievement schemes with the aim of raising standards and making those standards universal amongst those involved in the schemes at Area and Club level.
 - (v) Constantly review the achievement schemes with the aim of improving the options offered to model flyers at Area and Club level to improve their flying skills.
 - (vi) Act as a focal point for advice to Instructors and Examiners and monitor how effectively the concept of Area and Club Examiners and Instructors is operating.
 - (vii) Supply any relevant input to the rule books as pertinent to the achievement scheme and its operation
- (b) The membership of the ASRC shall consist of the two achievement scheme controllers and seven elected members. The elected members of the ASRC will be those members elected by the first Area Council meeting of the year to fill the vacancies on the ASRC. This first Area Council meeting of the year will include in the agenda for that meeting: the election of members to fill the ASRC vacancies. One of the ASRC members must be a Full Council member and if no candidate is a Full Council member, one will be appointed to the ASRC by Areas Council. An ASRC meeting requires a quorum of five people (from the seven, elected or co-opted, members and the achievement scheme controllers).
- (c) Notice of vacancies on the ASRC shall be posted in the BMFA News to appear in September seeking candidates to apply for such vacancies. Applications must include a CV based on the pro-forma which is the Appendix to these Terms of Reference. Applications in response to the BMFA News posting should be sent to the Honorary Secretary c/o the BMFA Office to be received by the end of October. Potential members should be experienced flyers, preferably with experience as scheme examiners and or Instructors and they must have an overriding interest in the Achievement Schemes.
- Four members of the ASRC shall retire every even year and the other three in odd years but they may apply for re-election. Applications for membership of the ASRC shall be considered at the first Area Council meeting of each calendar year and **appointment of the applicants to ASRC membership will be accomplished by votes from accredited members of the Area Council**. In filling the vacant post, the Area Council must be cognisant of the important need to maintain a balance of relevant skills, experience and interests on the ASRC.
- (d) If the membership of the Committee's standing members is not filled, the Committee may co-opt to bring the number of standing members up to seven.
- (e) The Chairman of the ASRC will be elected annually by the ASRC members at the first meeting of the ASRC each year. Prior to the first ASRC meeting following the

elections by the Area Council, the Area Council Chairman will delegate one of the ASRC members to act as an interim Chairman pending the election of a Chairman by the ASRC members.

- (f) The Committee shall hold a minimum of two meetings per year.
- (g) Each of the members of the ASRC present at a meeting of the Committee shall have one vote. In the case of a tied vote, the Chairman shall have a casting vote. Exceptionally, in the case of urgent matters, the Chairman is authorised to call for an e-mail vote of the members.
- (h) The Chairman shall be the budget holder for the Committee.
- (i) The ASRC will seek guidance from specialist bodies and other expert persons/groups where appropriate and the Chairman is authorized, and expected to, invite any member of any specialist body and anyone else with suitable expertise to provide help and advice to the committee when required.
- (j) The Chairman shall ensure that agendas and minutes of their meetings are produced and are circulated to all ASRC members plus a copy to Admin at the BMFA offices for onward distribution as relevant. These minutes shall be generated by the ASRC appointing, from their elected or co-opted members, a Minute Secretary who shall have the responsibility of producing such minutes.
- (k) Applications for ASRC membership should be made by using the appended form.

**SOCIETY OF MODEL AERONAUTICAL ENGINEERS LIMITED
APPENDIX TO ASRC TERMS OF REFERENCE**

PRO FORMA CV

Full Name _____

Address _____

_____ Post Code _____

Telephone No Daytime _____ Evening _____

Date of Birth ____/____/____

Membership Number _____ Club Number _____

Year Started RC Flying _____

Current Primary Flying Interest _____

Administration and Organisational Experience (100 word limit)

Possible Changes to Area Council Constitution

Affected extracts are as below

6. The Elected Officers of the Committee shall be:

The Chairman

who shall preside over meetings of the Committee and conduct them in accordance with it's rules and Constitution *and shall represent the Area at the Area Council meetings.*

XXXXXXXXXXXXXXXXXXXXX

The Council Delegate,

who shall attend all Full and Area Council Meetings of the Society and shall prepare and submit to the Committee reports on Council matters. He will liaise between the Council and the Area Committee and ensure that Council is kept informed of the opinions of the Area Committee and its member clubs. If the Council Delegate shall resign during his period of office then, on the Area Committee filling the vacancy under the Constitution, notice of such change together with personal details of the new Delegate shall be delivered to the Society within 7 days. The Council Delegate may arrange for an alternative member of the Area Committee, normally the Chairman, to attend Area Council meetings on his behalf, should he not be available

The Council Delegate will automatically take on the post of a Director of SMAE Ltd, subject to ratification by SMAE Council, and shall undertake duties in this respect.

Delete: the above text in italics,

Add: text above which is (currently) underlined

See also changes required to Appendix H of the Council Handbook – delete/modify italics text

- (d) Areas Council meetings will be *held three times each year*. They will deal with all Area matters but with special attention paid to increasing club affiliation and the representation of clubs at Area meetings. The meeting may send reports and proposals to Executive, Technical and Full Council meetings.
- (e) Persons authorised to attend the meetings in a voting capacity will be the Area Delegates *and Area Chairmen*, the Delegates and Chairmen of RAFMAA and RNMAA plus the appointed Chairman and Vice-Chairman of the meeting. Substitutes are allowed apart from the appointed Chairman and Vice-Chairman. Such substitutes must produce an authorisation signed by the secretary of the Area.